



QUICK REFERENCE

SHOW NAME: NAC

SHOW CODE: 1707003

SHOW CITY: Scottsdale, AZ

SHOW FACILITY: Fairmont Scottsdale Princess

SHOW DATES: July 12-13, 2017



MARK YOUR CALENDAR!

Tuesday, June 20, 2017

FIRST DAY OF ADVANCE WAREHOUSE RECEIVING

The Advance Warehouse will start accepting freight on this date. **Freight cannot be received taller than 7' 6", should it arrive taller, Viper reserves the right to unpack the materials to bring into the exhibit hall, Special Handling will apply**

Tuesday, June 27, 2017

ADVANCE ORDER DISCOUNT DEADLINE/ CANCELLATION DEADLINE

Forms must be received by Viper with Full Payment. This is also the deadline for cancellations. No refunds or discounts are provided after this date

Wednesday, July 5, 2017

The warehouse will be closed on July 4th

LATE TO WAREHOUSE

Advance Warehouse must receive your freight by July 5th @ 4 PM to avoid late charges. All shipments received after this date will be charged a late fee (an additional 30%). *The warehouse will be closed on July 4th*

Monday, July 10, 2017

LAST DAY OF ADVANCE WAREHOUSE RECEIVING

Last day Advance Warehouse will accept freight.

(You will be charged a late fee but your freight will be in your booth at the start of exhibitor move-in!)

Wednesday, July 12, 2017 @ 7:00 AM - NOON ONLY!

SHOW SITE DELIVERIES

ALL show site shipments are to be delivered this day only, during move-in hours ONLY.

Shipments arriving before this date will be refused



YOUR SHOW OUTLINE

Move-In/Installation

Wednesday, July 12, 2017

7:00 AM - NOON

Exhibit Hours

Wednesday, July 12, 2017

1:00 PM - 4:00 PM

Thursday, July 13, 2017

2:00 PM - 4:00 PM

Move-Out/Tear Down

Thursday, July 13, 2017

5:00 PM - 11:59 PM

RECONSOLIDATION ON
VIPER TRANSPORTATION

Thursday, July 13, 2017

@ 10:00 PM

CARRIER CHECK IN BY:

10:00 PM @ Viper Service Desk

MATERIAL HANDLING RATES

ADVANCED (2CWT MINIMUM):

\$100.05 per CWT

SHOWSITE (2CWT MINIMUM):

\$130.06 per CWT

ADVANCE WAREHOUSE

NAC

Viper Tradeshow Services

c/o Air Support Inc

4010 S 21st Street, Suite # 2

Phoenix, Arizona 85040

SHOW SITE FACILITY

NAC

Fairmont Scottsdale Princess

c/o Viper Tradeshow Services

7575 East Princess Drive

Scottsdale, AZ 85255

Viper Transportation is the Official Carrier for this show. All other carriers must check in no later than 10:00 PM to avoid force, as well as exhibitors must start their dismantle by 5:00 PM in order to avoid forced labor. If you use Fed Ex or UPS we suggest you stay with your shipment until they arrive.

Be sure to include Company Name & Booth Number on your freight.



ITEMS THAT COME STANDARD IN YOU BOOTH FOR THIS SHOW ARE:

8' x 10' Exhibit Spaces in a carpeted hall. Each booth comes with 8' Red & Yellow back drape, Red 3' side wall, (1) 6' Blue skirted table, (2) side chairs, (1) wastebasket & one (1) ID sign. To purchase additional rental items/ services, please visit www.vipertradeshowstore.com// Show Code:1707003

*Please note our online portal does not store credit card information. Please submit the Method of Payment form on pg. 3 to put a card on file.

Order Online @

www.vipertradeshowstore.com

Show Code:

1707003

VIPER SHOW COORDINATOR

Samantha Jacobs

p: 847.426.3100

f: 847.426.3111

sjacobs@vipertradeshow.com

SHOW MANAGEMENT CONTACT

Brenda Hamill

p: 303.912.0711

bhamill@NAConline.org

"Things To Keep in Mind"

As an honored and a much appreciated Vendor for the National Association of Concessionaires, we would like you to keep a few things in mind as you prepare for this years Concession & Hospitality Expo scheduled for the Fairmont Scottsdale Princess. We are excited about the upcoming expo and want you to have a successful event and experience from start to finish.

The exhibition portion of the event will be held in Palomino Ballroom 1-7. With the elegance of the Ballroom as the exhibit location, there comes with it a few things that we need you to be aware of as you pre-plan your arrival, setup, teardown and departure.

- ***Your freight must be loaded and transported to the Ballroom through the use of a freight elevator. The height of the elevator is limited to 7' 5". Therefore, please insure that your freight does not exceed this height in order to avoid any additional material handling fees that might assessed.***
- ***The Fairmont Scottsdale Princess has limited to almost no space to receive and keep your show freight. Therefore, we strongly encourage you to either ship to the advance warehouse and or schedule your carrier to deliver directly to the Hotel on the first day of your move in. Should you elect to ship to the hotel prior to move in, the costs associated with the FedEx office are significant. They do charge by the lb.***
- ***In order to occupy and use the Palomino Ballroom, we must protect the carpeting using visqueen/poly to cover the floor. This must be done during the set-up/move in as well as the move out. As you can anticipate, the placement of such, especially on the move out, will take time. Therefore, if at all possible, schedule your outbound travel knowing that the move out will take longer this year because of the necessary steps we must take to protect the carpeting prior to returning the empties to the floor.***
- ***Along the same lines as the placement of the poly floor covering at the close of the show, the same can be applied towards the handling, removing, storage and return of the empties at the close of the show. Because we must remove all empties from the show floor and store them on trailers off property, it will take time for us to deliver the empties at the close of the show and once the poly/ floor covering has been placed down. When you add in the fact that we must employ the freight elevator to move the empties back into the hall, you can understand why the process will take more time this year.***

While we understand that the above items might be of a concern we want you to know that we are going to what we can to expedite the processes throughout the event. We are asking for your assistance in pre-planning accordingly. We want you to be aware of what is mandated and how we collectively can work together to make this show the success for you that you have come to expect from it.



VT S PAYMENT TERMS & DEFINITIONS

Viper Tradeshows Services has established the following terms and conditions for all services rendered:

IN ORDER TO RECEIVE A DISCOUNT:

Payment must accompany your advance order and be received prior to the early deadline date and with completed Payment Authorization Form. All payments to be in US currency.

OUTSTANDING PAYMENTS:

Viper Tradeshows Services **requires** payment for all services upon presentation of an invoice statement at the exhibit site.

It is the responsibility of the Exhibitor to advise the Viper Tradeshows Services Service Center representative of any problems with any orders before the start of the show. No credits will be issued after the exhibition closing.

Government Agencies please note: If your firm or agency requires a purchase order be issued for any services rendered such purchase order must accompany the order forms.

All materials and equipment are on a rental basis, except where specifically identified as a sale, and remain the property of Viper Tradeshows Services.

Exhibitors with a history of delinquent payments and/or open balances will be required to settle their past due accounts and forward an advance deposit to cover the estimated costs of service and, if such deposit is not sufficient, will be required to settle their accounts prior to the close of the exhibition. Viper Tradeshows Services reserves the right to hold any exhibitor freight who has unpaid material handling fees. Such fees must be paid prior to the release of freight onsite.

Viper Tradeshows Services will accept payment by cash, company check, or Method of Payment for Visa, MasterCard or American Express. Viper Tradeshows Services reserves the right to check the credit available on any card presented. If the exhibitor fails to pay their invoice prior to the close of the show, the charges will automatically be applied to the credit card on file.

International Exhibitors will be required to settle their accounts in full prior to the close of the exhibition. Payments must be made in US Funds or by credit card, cash, check, or bank wire transfer, when previously arranged by Viper Tradeshows Services.

Tax Exemption Status: If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be used. Resale certificates are not valid unless you are rebilling these charges to your customers.

Payment for all labor, equipment and services, whether ordered by the exhibitor, display builder, non-official contractor or other parties, shall be the responsibility of the exhibitor at the event.

Insurance: Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can usually be done by "riders" to existing policies.

Material Handling Form (MHA) aka Bill of Lading (BOL): Your bill of lading must be turned in no later than the force times listed on the Show-At-A-Glance Page Each exhibitor is responsible for turning in a Bill of Lading to the Exhibitor Service desk after dismantling and completion of packing and labeling all boxes, crates, etc. The Bill of Lading is the official "permission" of the exhibitor allowing removal of freight from the booth to the carrier of choice (personal vehicle, truck, van line, airfreight, etc.) **Any unconsigned shipment left in the exhibit hall after dismantling hours will be shipped via the Official Show Carrier Viper Transportation at the expense of the exhibitor!** Your bill of lading must be turned in no later than the force times listed on the Show-At-A-Glance Page

Small Package Shipments: Includes cartons received without documentation and delivered to the booth without guarantee of piece count and documentation, including but not limited to FedEx, UPS, Airborne, and DHL.

"Hand Carry": The ability for an exhibitor to "hand carry" their materials onto the exhibit hall without the use of wheels, including but not limited to, luggage carts, four wheel or two wheel dollies, baggage carts.

Final Show Audit: Viper Tradeshows Services reserves the right to perform a Final Audit of this event for up to 120 days after the move out date of the event. (Also an end of the year review in December. If additional charges for any service, labor or equipment are found, it will be added to the Exhibitor's invoice and the credit card on file will be charged. A Final Audit Invoice with explanation of any additional charges will be sent to the Exhibitor. If Viper does not have payment information, the invoice sent to the Exhibitor will be due upon receipt.



METHOD OF PAYMENT FOR: NAC

EXHIBITOR INFORMATION

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT: _____ PHONE: _____

FAX #: _____ EMAIL ADDRESS: _____

**Paid invoices are emailed 3 - 5 business days after show closing*

SHOW SITE CONTACT: _____ CELL PHONE: _____

WAYS TO ORDER

ONLINE*

Login & Place Orders:

www.vipertradeshowstore.com

SHOW CODE: 1707003

**Credit Card Transaction Only*

FAX*

Send completed forms to:

Fax: 847.426.3111

MAIL

Send completed forms to:

Viper Tradeshow Services

2575 Northwest Parkway

Elgin, Illinois 60124

VIPER TRADESHOW SERVICES ORDERS

Material Handling Estimate:	\$ _____
Standard Furnishings & Accessories:	\$ _____
Viper Custom Furnishings:	\$ _____
Installation & Dismantle Labor:	\$ _____
Floral/Booth Cleaning:	\$ _____
Modular Rental Display:	\$ _____
Shipping (Viper Transportation Service):	\$ _____

Total Viper Tradeshow Service Orders \$ _____

METHOD OF PAYMENT / CREDIT CARD CHARGES

**NOTE 3.5% surcharge is applied to all credit card orders.*

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of weight adjustments or show site orders placed by your representative; including labor, material handling, and shipping.

Please Circle Appropriate Credit Card

MasterCard Visa Amex Number: _____
Expiration Date: _____ CVV: _____
Cardholder Signature: _____
Name Printed: _____
Address (if different from above): _____

Company Check # (Please note show name on check): _____ **Date check mailed:** _____

Make Payable to: Viper Tradeshow Services

Mail to: 2575 Northwest Parkway, Elgin, Illinois 60124

STANDARD FURNITURE | ACCESSORIES

No credit will be given after close of event on items ordered but not received. Cancellation Policy: No refunds on orders cancelled after discount deadline.

30" TABLES

Please be sure to check a color selection box below



Qty. _____ 4' Table	Discount 144.83	Standard 182.95
Qty. _____ 6' Table	Discount 182.95	Standard 205.82
Qty. _____ 8' Table	Discount 205.82	Standard 221.06
Qty. _____ 4th Side Drape	Discount 36.30	Standard 50.82
Qty. _____ Undraped Table	36.30 Less Than List Price Above	

42" COUNTERS

Please be sure to check a color selection box below



Qty. _____ 4' Counter	Discount 175.32	Standard 213.44
Qty. _____ 6' Counter	Discount 213.44	Standard 251.55
Qty. _____ 8' Counter	Discount 251.55	Standard 282.05
Qty. _____ 4th Side Drape	Discount 43.56	Standard 58.08
Qty. _____ Undraped Counter	36.30 Less Than List Price Above	

ACCESSORIES



Qty. _____ 4' Single Tier Table Riser	Discount 96.96	Standard 128.06
Qty. _____ 6' Single Tier Table Riser	Discount 122.57	Standard 160.08
Qty. _____ 8' Single Tier Table Riser	Discount 146.35	Standard 181.12
Qty. _____ Wastebasket	Discount 32.01	Standard 44.20
Qty. _____ Tripod Easel	Discount 58.54	Standard 74.99
Qty. _____ L1 Black Sherpa Side Chair	Discount 83.19	Standard 105.15
Qty. _____ L2 30" Table	Discount 221.06	Standard 287.38
Qty. _____ M1 Black Euro Barstool	Discount 205.82	Standard 267.56
Qty. _____ M2 Black 30" x 42" Bar Table	Discount 236.31	Standard 307.20
Qty. _____ Folding Chair	Discount 58.08	Standard 71.39
Qty. _____ Rope & Stanchios Set	Discount 137.21	Standard 179.36
Qty. _____ Bag Rack	Discount 99.09	Standard 137.21

CARPET | PADDING

Please be sure to check a color selection box below



Qty. _____ 8' x 10' carpet	Discount 220.70	Standard 283.14
Qty. _____ 8' x 20' carpet	Discount 441.40	Standard 566.28
Qty. _____ Custom Carpet Per Sq Ft.	Discount 2.25 s/f	Standard 2.82 s/f
Qty. _____ 1/2" Padding Per Sq. Ft.	Discount 2.67 s/f	Standard 3.19 s/f
Qty. _____ 1" Padding Per Sq. Ft.	Discount 4.40 s/f	Standard 5.65 s/f
Qty. _____ Visqueen Per Sq. Ft.	Discount 0.60 s/f	Standard 0.74 s/f

Exhibitor Name _____ Booth # _____

LOUNGE



VIPER
PILOTS OF THE TRADESHOW INDUSTRY

Series
A



A1



A2



A3



A4



A5

Series
B



B1



B2



B3



B4



B5

Series
C



C1



C2



C3

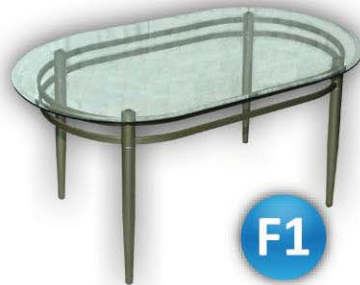


C4



C5

SPECIALTY TABLES | CHAIRS



OFFICE

Series I



I1



I2



I3

Series J



J1



J2



J3

ACCESSORIES

Series K



K1



K2



K3



K4



K5

K6



K7



K8

TABLES | CHAIRS

Series
L



L1



L2



L3



L4



L5



L6

COCKTAIL TABLES | STOOLS

Series
M



M5



M4



M3



M2



M1



M6



M7



VIPER

PILOTS OF THE TRADESHOW INDUSTRY

FURNISHINGS PRICE GUIDE / ORDER FORM

LOUNGE

Discount Standard

Series
A

A1 - Durapella Sage Sofa	qty. _____	663.20	862.15
A2 - Durapella Sage Loveseat	qty. _____	586.97	763.05
A3 - Durapella Sage Chair	qty. _____	434.51	564.61
A4 - Cherry Cocktail Table	qty. _____	282.05	366.66

Series
B

B1 - Black Leather Sofa	qty. _____	632.70	822.52
B2 - Black Leather Loveseat	qty. _____	586.97	763.05
B3 - Black Leather Chair	qty. _____	495.49	644.14
B5 - Black/Glass End Table	qty. _____	209.04	277.47

Series
C

C1 - Grey Sofa	qty. _____	510.74	663.96
C2 - Grey Loveseat	qty. _____	465.00	604.50
C3 - Grey Chair	qty. _____	419.26	545.05
C4 - Black Cocktail Table	qty. _____	282.05	366.66
C5 - Black End Table	qty. _____	251.55	327.03

SPECIALTY TABLES | CHAIRS

Discount Standard

Series
D

D1 - Black/Glass 42" Round Table	qty. _____	343.03	445.95
D2 - Black Side Chair	qty. _____	190.57	247.75

Series
E

E1 - Chrome/Glass 36" Round Table	qty. _____	297.29	386.48
E2 - Brushed Silver Ladderback Chair	qty. _____	160.08	208.10

Series
F

F1 - Pewter/Glass 60" Oval Table	qty. _____	388.77	505.40
F2 - Pewter/Blue Chair	qty. _____	221.06	287.32
F3 - Pewter/Red Chair	qty. _____	221.06	287.32
F4 - Pewter/Yellow Chair	qty. _____	221.06	287.32
F5 - Pewter/Green Chair	qty. _____	221.06	287.32

Series
G

G1 - Birch/Steel 54" Round Table	qty. _____	343.03	445.95
G2 - Birch/Steel Side Chair	qty. _____	236.31	307.20

Series
H

H1 - Brushed Steel 42" Round Table	qty. _____	350.35	445.95
H2 - Brushed Steel Chair	qty. _____	221.06	287.32

OFFICE

Discount Standard

Series
I

I1 - Oak Desk	qty. _____	510.74	663.96
I2 - Black Leather/Chrome Executive Chair	qty. _____	327.78	426.12
I3 - Black Leather/Black Executive Chair	qty. _____	327.78	426.12

Series
J

J1 - Black 6' Conference Table	qty. _____	434.51	564.86
J2 - Black Steno Chair	qty. _____	190.57	247.75
J3 - Black Drafting Stool	qty. _____	266.86	346.92

ACCESSORIES

Discount Standard

Series
K

K1 - Black Accordion Lit Stand	qty. _____	190.57	247.75
K2 - Black Lit Stand	qty. _____	190.57	247.75
K4 - Coat Rack	qty. _____	68.60	89.18
K5 - Black 12" x 12" x 42" Pedestal	qty. _____	266.44	346.85
K6 - Black 12" x 12" x 30" Pedestal	qty. _____	266.44	346.85
K7 - Black 24" x 24" x 42" Pedestal	qty. _____	419.26	545.05
K8 - Refrigerator	qty. _____	317.02	412.12

TABLES | CHAIRS

Discount Standard

Series
L

L1 - Black Sherpa Side Chair	qty. _____	83.19	108.15
L2 - Black 30" x 30" Table	qty. _____	221.06	287.38
L3 - Black Sherpa Arm Chair	qty. _____	99.09	128.87
L5 - Black Side Chair	qty. _____	190.57	247.75
L6 - Black Euro Chair	qty. _____	190.57	247.75

COCKTAIL TABLES | STOOLS

Discount Standard

Series
M

M1 - Black Euro Barstool	qty. _____	205.82	267.56
M2 - Black 30" x 42" Bar Table	qty. _____	236.31	307.20
M3 - Euro Barstool	qty. _____	236.31	307.20
M4 - Chrome/Black Euro Stool	qty. _____	221.006	287.38
M5 - Black Ladderback Stool	qty. _____	144.83	188.28
M6 - Brushed Steel/Black Stool	qty. _____	251.55	327.03
M7 - Brushed Steel Stool	qty. _____	251.55	327.03

NO CREDIT WILL BE GIVEN AFTER CLOSE OF EVENT ON ITEMS ORDERED BUT NOT RECEIVED. CANCELLATION POLICY: NO REFUNDS ON ORDERS CANCELLED AFTER DISCOUNT DEADLINE.

MODULAR DISPLAY SELECTIONS

10' x 10'

*ALL PRICES INCLUDE CARPET | SELECT YOUR CARPET COLOR ON PAGE 2.

**PLEASE CONTACT YOUR VIPER REPRESENTATIVE FOR ARTWORK GUIDELINES.

DISCOUNT DEADLINE: June 27, 2017



10' INLINE - DISCOUNT

☐ GRAPHIC \$2942.00

10' INLINE - STANDARD

☐ GRAPHIC \$4125.00



10' SHELF - DISCOUNT

☐ GRAPHIC \$3135.00

10' SHELF - STANDARD

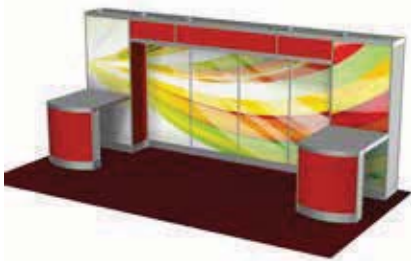
☐ GRAPHIC \$4262.00

10' x 20'

*ALL PRICES INCLUDE CARPET | SELECT YOUR CARPET COLOR ON PAGE 2.

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DISCOUNT DEADLINE: June 27, 2017

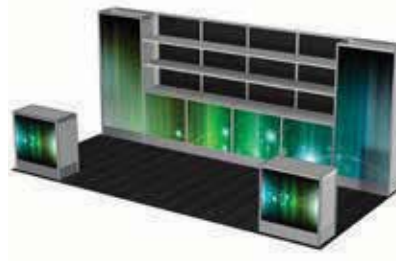


20' INLINE - DISCOUNT

☐ GRAPHIC \$6963.00

20' INLINE - STANDARD

☐ GRAPHIC \$9405.00



20' SHELF - DISCOUNT

☐ GRAPHIC \$7067.50

20' SHELF - STANDARD

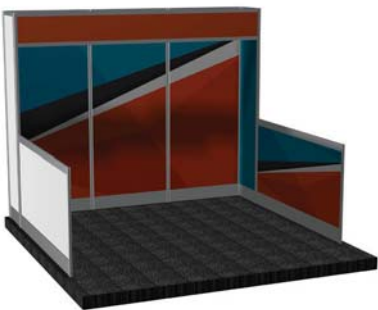
☐ GRAPHIC \$9625.00

BASIC

*ALL PRICES INCLUDE CARPET | SELECT YOUR CARPET COLOR ON PAGE 2.

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DISCOUNT DEADLINE: June 27, 2017

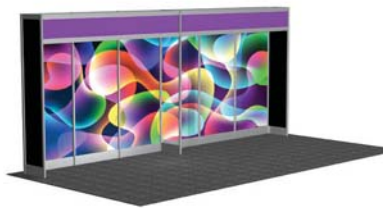


10' BASIC - DISCOUNT

☐ GRAPHIC \$3272.50

10' BASIC - STANDARD

☐ GRAPHIC \$4235.00



20' BASIC - DISCOUNT

☐ GRAPHIC \$6490.00

20' BASIC - STANDARD

☐ GRAPHIC \$8415.00

NO CREDIT WILL BE GIVEN AFTER CLOSE OF EVENT ON ITEMS OR SERVICES ORDERED, BUT NOT RECEIVED.

CANCELLATION: NO REFUNDS ON ORDERS CANCELLED AFTER THE DEADLINE.

DISCOUNT DEADLINE: June 27, 2017

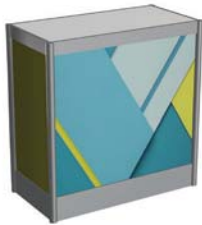
EXHIBITOR NAME: _____ BOOTH # _____

DISPLAY ACCESSORIES

A LA CARTE

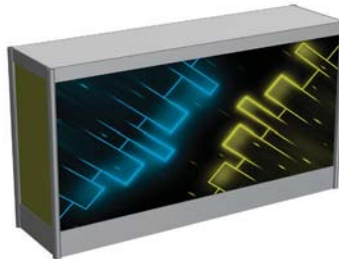
*ALL PRICES INCLUDE GRAPHIC PANELS

**WHITE OR BLACK PANELS AVAILABLE UPON REQUEST



**1 Mx1/2 Mx42"
LOCKING COUNTER**

- ☐ DISCOUNT: \$327.80
☐ STANDARD: \$423.50



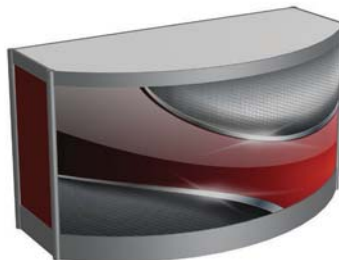
**2 Mx1/2 Mx42"
LOCKING COUNTER**

- ☐ DISCOUNT: \$595.10
☐ STANDARD: \$773.30



**1 Mx1/2 Mx42"
CURVED LOCKING COUNTER**

- ☐ DISCOUNT: \$364.10
☐ STANDARD: \$473.00



**2 Mx1/2 Mx42"
CURVED LOCKING COUNTER**

- ☐ DISCOUNT: \$647.90
☐ STANDARD: \$841.50



**1 Mx1/2 Mx8'
DISPLAY CASE**

- ☐ DISCOUNT: \$767.80
☐ STANDARD: \$995.50



PUBLICATION BIN

- ☐ DISCOUNT: \$393.80
☐ STANDARD: \$511.50

BOOTH SIGNAGE



- ☐ FREE STANDING METER BOARD
SINGLE SIDED: \$556.60
DOUBLE SIDED: \$880

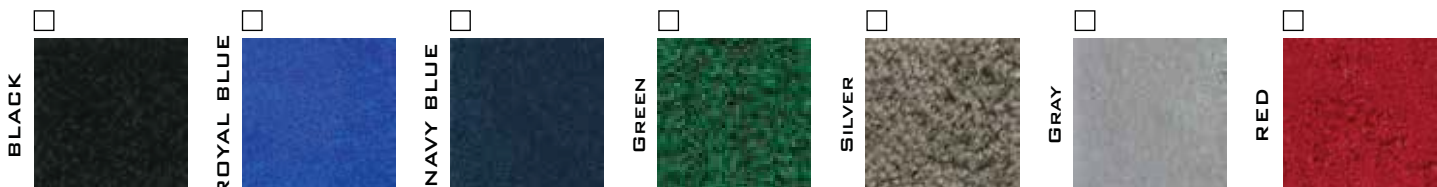


- ☐ 22x28 EASEL SIGN
\$110.00



- ☐ 8'x10' BACKWALL BANNER
\$1,210.00
*BANNER IS YOURS TO KEEP
INCLUDES INSTALL/DISMANTLE

BOOTH CARPET



NO CREDIT WILL BE GIVEN AFTER CLOSE OF EVENT ON ITEMS OR SERVICES ORDERED, BUT NOT RECEIVED.
CANCELLATION: NO REFUNDS ON ORDERS CANCELLED AFTER THE DEADLINE.

DISCOUNT DEADLINE: June 27, 2017

EXHIBITOR NAME: _____ BOOTH # _____



VIPER TRANSPORTATION SHIPPING ORDER FORM FOR NAC

PRICING

Viper offers door to door 5-7 day ground shipping from this show anywhere in the contiguous United States regardless of destination at a flat rate of \$1.88/lb. on shipments under 1,000 pounds and \$1.50/lb for shipments over 1,000 pounds. Dimensional weight may apply, and a \$376.00 minimum applies for each shipment (destination/or leg). Please call for pricing for Next Day, 2 Day or 3-4 Day Service. Canadian shipments are provided at a flat rate of \$3.75 for shipments 1,000 lbs. and \$3.25 for shipments over 1,000 lbs.; a \$650.00 minimum applies. Material Handling charges apply for all shipments.

Inbound Shipping to: ☐ **Advance Warehouse** ☐ **Show Site**

Company Name: _____ Booth #: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____

Requested Pickup Date & 4 HR` Pickup Window Time: _____

5-7 Ground Service? _____ (If other, please call & arrange, and a different rate will apply).

Is this a residence: YES ☐ NO ☐ Do you have a dock: YES ☐ NO ☐

Is this a Round Trip Shipment: YES ☐ NO ☐ (If address different than above please add address below)

Number of Pieces	Description of Package	Estimated Dims & Weight - INBOUND	Estimated Dims & Weight - OUTBOUND
	Crate (Wooden) Exhibition Material		
	Cardboard Carton		
	Fiber Case		
	Pallets		
	Carpets		
	Miscellaneous		

Outbound Shipping ☐ **I only need Outbound shipping** (If this option is selected, please add your shipping address below).

***ONLY COMPLETE IF RETURN ADDRESS IS DIFFERENT THAN ABOVE** ☐ Returning to same address as above

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____

ACCEPTANCE & PAYMENT

I understand that in the absence of added protection and accompanying itemized valuation, the maximum liability for loss or damage is limited to \$50.00 per shipment or \$0.50 per pound, whichever is greater. I accept responsibility for coverage for my products during shipping otherwise, and acknowledge i am purchasing only supplemental insurance protection (up to \$5,000.00) at \$10.00 for every \$1,000.00 declared value by entering a declared value on this form. Declared value \$ _____

Please note the Viper Tradeshow is not liable for shipping A/V equipment.

All shipment orders must be accompanied by a completed exhibitor information/method of payment form and pick ups will only be scheduled upon Receipt of both forms. A confirmation email will be sent when your shipment is officially scheduled, including a tracking number for your reference.

Signature to officially place this order and acceptance of terms: _____

Name printed: _____ Date: _____

**ADVANCE WAREHOUSE SHIPPING LABELS****SHOW NAME: NAC****SHOW CODE: 1707003****SHOW CITY:** Scottsdale, AZ**SHOW FACILITY:** Fairmont Scottsdale Princess**SHOW DATES:** July 12-13, 2017

For your convenience labels are provided below for advance warehouse and show site delivery.
We encourage you to make copies and fill in your specific information and tape one on each piece of your freight.

ADVANCE WAREHOUSE LABELS**SHIPPER INFORMATION****FROM:****DELIVERY INFORMATION****TO (EXHIBITOR NAME):** _____**BOOTH #:** _____**PIECES:** _____ **OF** _____

NAC
Viper Tradeshow Services
c/o Air Support Inc
4010 S 21st Street, Suite # 2
Phoenix, Arizona 85040

***Must be delivered NLT July 5, 2017 by
4:00 PM to avoid late charges.
[Freight cannot be taller than 7' 6"]**

SHIPPER INFORMATION**FROM:****DELIVERY INFORMATION****TO (EXHIBITOR NAME):** _____**BOOTH #:** _____**PIECES:** _____ **OF** _____

NAC
Viper Tradeshow Services
c/o Air Support Inc
4010 S 21st Street, Suite # 2
Phoenix, Arizona 85040

***Must be delivered NLT July 5, 2017 by
4:00 PM to avoid late charges.
[Freight cannot be taller than 7' 6"]**



SHOW SITE SHIPPING LABELS

SHOW NAME: NAC

SHOW CODE: 1707003

SHOW CITY: Scottsdale, AZ

SHOW FACILITY: Fairmont Scottsdale Princess

SHOW DATES: July 12-13, 2017

For your convenience labels are provided below for advance warehouse and show site delivery.
We encourage you to make copies and fill in your specific information and tape one on each piece of your freight.

SHOWSITE LABELS

SHIPPER INFORMATION

FROM:

DELIVERY INFORMATION

TO (EXHIBITOR NAME): _____

BOOTH #: _____

PIECES: _____ OF _____

NAC
Fairmont Scottsdale Princess
c/o Viper Tradeshow Services
7575 East Princess Drive
Scottsdale, AZ 85255

*Must be delivered on July 12, 2017
Between Hours of: 7:00 AM - NOON
Shipments delivered before this date will be refused
[Freight cannot be taller than 7' 6"]

SHIPPER INFORMATION

FROM:

DELIVERY INFORMATION

TO (EXHIBITOR NAME): _____

BOOTH #: _____

PIECES: _____ OF _____

NAC
Fairmont Scottsdale Princess
c/o Viper Tradeshow Services
7575 East Princess Drive
Scottsdale, AZ 85255

*Must be delivered on July 12, 2017
Between Hours of: 7:00 AM - NOON
Shipments delivered before this date will be refused
[Freight cannot be taller than 7' 6"]



MATERIAL HANDLING INFO FOR NAC

ADVANCE WAREHOUSE

AC
Viper Tradeshow Services
c/o Air Support Inc
4010 S 21st Street, Suite # 2
Phoenix, Arizona 85040

SHOWSITE

NAC
Fairmont Scottsdale Princess
c/o Viper Tradeshow Services
7575 East Princess Drive
Scottsdale, AZ 85255

Rates for this show are on actual or dimensional weight, whichever is greater, for every hundred pounds (cwt or hundred-weight) rounded up. A 200 pound minimum applies to every shipment, whether received at the Advance Warehouse or Show Site.

Rates below include receipt of your freight, delivery to the booth, storage and return of empty crates, and reloading. Additional charges may apply if your shipment does not arrive/depart during the designated move-in/out times.

A 200 lb. minimum charge per shipment applies, whether received at the advance warehouse or show site. [CWT = 100 lbs.]

Calculate your CWT (hundred weight)

Estimated Weight of Shipment: _____ Pounds
Pounds Divided by 100: _____ Your CWT (No Less than 2)

ADVANCE WAREHOUSE DELIVERIES

	Rate per CWT
Boxed, crated, or skidded shipment via common carrier.....	\$100.05 / CWT
Boxed, crated, or skidded shipment via POV, or specialized carrier, FedEx, UPS or USPS.....	\$122.25 / CWT
Common carrier shipment received late, after **July 5, 2017 @ 4:00 PM**	\$122.25 / CWT
POV, specialized carrier, FedEx, UPS or USPS shipment received late.....	\$144.45 / CWT

Loose/uncrated or shipment requiring special and/or OT handling add 30% to rate published

***Freight cannot be taller than 7' 6". Should it be taller, Viper reserves the right to unpack the materials to get into the Exhibit Hall. Special Handling will**

Estimated CWT _____ x _____ (Rate, listed above)= _____ Estimated Total

SHOWSITE DELIVERIES

	Rate per CWT
Boxed, crated, or skidded shipment via common carrier.....	\$130.06 / CWT
Boxed, crated, or skidded shipment via POV, or specialized carrier, FedEx, UPS or USPS.....	\$158.92 / CWT
Show site shipments off-target (before or after) July 12, 2017 @ 7:00 AM - NOON ONLY	add 30% to the rate
Loose/uncrated or shipment requiring special and/or OT handling add 30% to rate published	

Small package shipments not exceeding 75 lbs per shipment (not per box)..... \$70.00

***Freight cannot be taller than 7' 6". Should it be taller, Viper reserves the right to unpack the materials to get into the Exhibit Hall. Special Handling will apply.**

Estimated CWT _____ x _____ (Rate, listed above)= _____ Estimated Total

Exhibitor: _____ Booth #: _____



VTS MATERIAL HANDLING TERMS & CONDITIONS

Advance shipments will be accepted at the Viper Tradeshow Services warehouse and allowed up to 21 days free storage if delivered by the advance deadline receiving date listed below and includes delivering freight direct to the exhibitor's booth storage of empties during the show, delivery of empties at the end of the show to exhibitor's booth, removal from exhibitor's booth upon completion of packing, and turning in Bill of Lading to service desk and loading of materials onto outbound transportation carrier. Show Site shipments receive the same services except for warehouse storage.

Special Handling 30% Surcharge

Special Handling rates shall be applied to the total standard charges, but not limited to the following type of shipments and multiple scenarios may incur multiple special handling charges:

Moving Van Shipments	Shipments delivered by a moving van or shipments by any truck which because of the height of the truck bed, cannot be unloaded at the docks.
Loose Freight	Shipment packed in such a manner as to require special handling (i.e.: loose display parts; uncrated equipment, stacked freight etc.) regardless of the kind of carrier or vehicle used, including small package shipments.
Undetermined Description	Description of the shipment is such that the type of materials or equipment cannot be determined (i.e. 1 lot 20 assorted pieces, etc.)
Must be delivered by Hand	Materials must be moved "by hand" to the booth due to facility situations beyond Viper Tradeshow Services control (i.e.: elevators, rooms forklifts cannot be used, etc.)
Small Package Carriers (SPC)	The use of small package carriers such as FedEx, UPS, DHL, etc. do not provide BOL and deliver large quantities on the dock requiring additional time to sort and identify.

Overtime or Off Target 30% Surcharge

Shipments that qualify for overtime rates are any shipments unloaded or received at the warehouse/show site before 8 AM or after 4:30 PM on weekdays, anytime Saturday, Sunday or holidays or after ONE WEEK OUT will be subject to overtime charges. Additionally, when warehouse freight must be moved into the exhibit site on overtime, due to scheduling conflict beyond the control of Viper Tradeshow Services, or show move in or move out times are after 4:30 PM weekdays, on Saturday, Sunday, Or Holidays overtime charges will apply.

If a shipment delivers outside of the Exhibitor Move In / Show Site Delivery Hours, Off Target charges will apply

Material Handling Terms

Material Handling: Movement of goods. This includes receipt of your freight, delivery to the booth, storage and return of empty crates/boxes, and reloading. *(*Please note material handling and shipping are two separate services. See page 12 for shipping details).*

CWT: 'Hundredweight'- a unit of measurement for weight, equal to 100 pounds.

Storage Terms: Exhibitors may hand deliver their own materials to the exhibit facility through the front doors. The use or rental of dollies, flat trucks or other mechanical equipment is not permitted. Viper Tradeshow Services must control access to the loading docks in order to provide a safe and orderly move-in/out. Material handling fees must be paid in full for any materials that require empty storage.

Multiple Shipments: Any shipments received from multiple locations and/or received at different times/dates are considered separate and will be assessed multiple Material Handling minimums. No cumulative weights will be allowed on minimums or split shipments. No liability will be assumed for such shipments.



FLORAL / CLEANING INFO FOR: NAC

FLORAL

Fresh Floral Arrangements

Small Floral Arrangement: _____ \$99.00 Discount / \$132.66 Standard
Medium Floral Arrangement: _____ \$138.60 Discount / \$172.20 Standard
Large Floral Arrangement: _____ \$178.20 Discount / \$217.80 Standard

Artificial Plants

2 Foot Green Plant: _____ \$60.72 Discount / \$76.56 Standard
3 Foot Green Plant: _____ \$76.67 Discount / \$91.08 Standard
4 Foot Green Plant: _____ \$91.08 Discount / \$108.24 Standard
5 Foot Green Plant: _____ \$108.24 Discount / \$124.80 Standard
6 Foot Green Plant: _____ \$124.80 Discount / \$139.92 Standard

For plants or floral not listed please call 847.426.3100

TOTAL ALL ITEMS ORDERED: \$ _____

VACUUMING

A Booth Unit = one 10 x 10 / 8 x 10 Booth (Please circle booth size). 10 x 20 = 2 Units. 20 x 20 = 4 units and so on. Please be sure to include ALL units.

Number of Booth Units: _____ x **\$77.00** Discount / **\$93.50** Standard

\$ _____ Subtotal

Subtotal x Number of Days: _____ \$ _____ **Total**

PORTER SERVICE

Emptying refuse from containers as necessary throughout the show hours.

Monday - Friday: 8:00 am - 4:30 pm: \$63.36 per day

Monday - Friday: After 4:30 pm: \$76.56 per day

Any time Saturday, Sunday, & Holidays: \$85.80 per day

Number of Booth Units: _____ x _____ (use appropriate rates from above)

\$ _____ Subtotal

Subtotal x Number of Days: _____ \$ _____ **Total**

Total of All Vacuuming & Porter Services: \$ _____



DISPLAY LABOR (I&D) INFO FOR:

NAC

DISPLAY LABOR HOURLY RATES

Monday - Friday 8:00 am - 4:30 pm:	_____ \$75.00	per person, per hour
Monday - Friday before 8:00 am & after 4:30 pm:	_____ \$112.50	per person, per hour
Any time Saturday, Sunday & Holidays:	_____ Not Applicable	per person, per hour

Add 50% to above rates for labor ordered at show site.

LABOR DEFINITIONS

All labor is supervised by Viper Tradeshow Services and charged accordingly unless checked below.

Viper Tradeshow Services Supervised Labor: Exhibits are set up prior to exhibitor's arrival under the direction of Viper Tradeshow Services I & D Supervisors. The charge for this service is an additional 35% of the total installation labor bill. Please provide complete booth plans, schematics, instructions and photos (if possible) for this service.

Exhibitor Supervised Labor: Supervisor must check in at the Viper Tradeshow Service Center to pick up labor. Upon completion of work, supervisor must return to Viper Tradeshow Service Center to release labor. Start time guaranteed only where labor is requested for the start of the working day (8:00 am) unless the official set time begins later in the day.

Please provide supervisor's name and cell number: _____

INSTALLATION CALCULATION & ORDER

- | | |
|--|--|
| 1) Day/Time of Set Up: _____ | _____ Enter hourly rate as outlined above. |
| 2) Number of Laborers: _____ | _____ X number of people |
| 3) Number of Hours: _____ | _____ X number of hours |
| 4) Total Amount of Hours _____ x _____ (Rate) | \$ _____ |
| 5) Check here if Exhibitor Supervised: _____ | _____ MUST be marked or move to next step |
| 6) Viper Tradeshow Service Supervised Surcharge: _____ | _____ 35% of sub-total above |
| 7) Total Installation Charges | \$ _____ Sub-total plus surcharge (4+6) |

DISMANTLE CALCULATION & ORDER

- | | |
|--|--|
| 1) Day/Time of Set Up: _____ | _____ Enter hourly rate as outlined above. |
| 2) Number of Laborers: _____ | _____ X number of people |
| 3) Number of Hours: _____ | _____ X number of hours |
| 4) Total Amount of Hours _____ x _____ (Rate) | \$ _____ |
| 5) Check here if Exhibitor Supervised: _____ | _____ MUST be marked or move to next step |
| 6) Viper Tradeshow Service Supervised Surcharge: _____ | _____ 35% of sub-total above |
| 7) Total Installation Charges | \$ _____ Sub-total plus surcharge (4+6) |

Total of All Items Ordered: \$ _____

50% surcharge is applicable on all show site orders. Services cancelled within 14 days of move-in are charged at full value.
Please call 888-458-9760 for special requests or items you do not find on this form.

Exhibitor: _____ Booth #: _____



EXHIBITOR APPOINTED CONTRACTORS (EAC) GUIDELINES

PLEASE COMPLETE AND RETURN BOTH EAC FORMS

Viper Tradeshow Services, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed Official Service Contractors to perform and provide necessary services and equipment.

Official Services Contracted are appointed to: insure the orderly and efficient installation and removal of the overall exposition, assure the distribution of labor to all exhibitors according to need, provide sufficient labor to satisfy the requirements of the exhibitors, and for the exposition itself, see that proper type and limits of insurance are in force, and avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractors will provide all usual trade show services, including labor. Exceptions are: the exhibitor may provide supervision, exhibitor may appoint an exhibit installation contractor or display builder.

Exhibitors may employ the service of independent contractors to install and dismantle their display providing the exhibitor and the installation and dismantling contractor comply with the following requirements:

1. Exhibitor must notify in writing to Viper Tradeshow Services the intention to utilize an independent contractor (EAC) no later than 14 days prior to the first move-in day, furnishing the name, address and telephone number of the firm.
2. Exhibitor shall provide evidence that the EAC has a proper certificate of insurance with a minimum of \$1,000,000 liability coverage, including property damage and Workers' Compensation naming Viper Tradeshow Services as additionally insured, to show management and Viper Tradeshow Services at least 10 days before the show opening.
3. Exhibitor agrees that he is ultimately responsible for all services in connection with his exhibit, including freight, drayage, rentals and labor.
4. The EAC must have all business licenses, permit and Workers' Compensation insurance required by the state and city governments and the convention facility management prior to commencing work, and shall provide Show Management with evidence of compliance.
5. The EAC will provide Viper Tradeshow Services the number of on-site employees at the time of check-in and see that they have, and wear at all times necessary, identification badges as determined by Show Management.
6. The EAC shall be prepared to show evidence that it has valid authorization from the exhibitor for services. The EAC may not solicit business on the exhibit floor.
7. The EAC must confine its operations to the exhibit area of its clients. No service desk, storage areas or other work facilities will be located anywhere in the building. The show aisles and public spaces are not a part of the exhibitor's booth space.
8. The EAC shall provide, if requested, evidence to Viper Tradeshow Services that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The EAC must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes or labor problems.
9. The exposition floor, aisles, loading docks, service and storage areas will be under the control of the official service contractor, Viper Tradeshow Services. The exhibitor appointed contractor must coordinate all of its activities with Viper Tradeshow Services.
10. For services such as electrical, plumbing, telephone, cleaning and drayage, no contractor other than the official service contractor will be approved. This regulation is necessary because of licensing, insurance and work done on equipment and facilities owned by parties other than the exhibitor. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.

I have read the Exhibitor Appointed Contractors section of this manual and understand the terms and conditions. I understand that all the contractors listed above must be approved by Viper Tradeshow Services. I understand it is my responsibility to see that each representative from any EAC for my company abides by the rules and regulations of the event. I also understand that any EAC listed above that is not approved Viper Tradeshow Services will not be permitted on the floor.

Name: _____ Company: _____ Signature: _____ Date: _____



USE OF AN EAC NOTIFICATION

PLEASE COMPLETE AND RETURN BOTH EAC FORMS

Please be sure to read the Official Service & Exhibitor Appointed (EAC) Contractors Guidelines. Exhibitors who plan to have an EAC unpack, install, assemble, dismantle and pack displays, equipment or materials must provide this form to Viper Tradeshow Services no later than 14 days before the start of move-in and see that their EAC adheres to the guidelines outlined on the previous page.

Notification of EAC: To be received no later than 14 days in advance.

For Exhibitor (Company Name): _____

Show Name/Booth Number: **NAC** _____

Name of Service Firm (EAC): _____

Address: _____

Telephone: _____

Fax: _____

Contact: _____

Email: _____

Show Site Contact *(if different than above):* _____

Cell Phone: _____

EAC Instructions

- 1) Refer to the Official Service & Exhibitor Appointed Contractors Guidelines and the Method of Payment Third Party Authorization for forms in this kit for additional requirements.

Before submitting service order forms (including this one). Preferably before the early registration deadline.

- 2) Provide Viper Tradeshow Services of the names of all exhibiting companies for whom they have orders on.

To be received no later than 10 days before move-in.

- 3) Check in at the Viper Tradeshow Services Service Desk to proceed with work on the floor.

Upon Arrival at Show Site.

Viper Tradeshow Services reserves the right to refuse any Non-Official Service Contractor (EAC) access to the show floor if any of the above conditions are not met. If there is a problem providing the necessary information within the deadlines, Viper Tradeshow Services must be contacted in advance of the deadline.



MOVE-OUT INFORMATION FOR: NAC

This information will also be distributed before the start of the last day of show hours, however, we highly recommend reading these instructions carefully in order to know what to expect and plan in advance. Please share this information with your show site staff in advance of the show along with any arrangements for shipping you may make.

Thursday, July 13, 2017 @ 4:00 PM Exhibit Hall Officially Closes *Visqueen will be laid at 4:00 PM before any empties can be returned*

Thursday, July 13, 2017 by 6:00 PM Stored empty crates and containers returned.

Thursday, July 13, 2017 @ 5:00 PM Labor Force: all exhibitors should be started dismantle by now.
Exhibitors may now check in at the Viper Service Desk to sign out dismantle labor hired.

Thursday, July 13, 2017 @ 10:00 PM Freight Force: deadline for carriers to check in.

All outbound shipments loading onto a contracted carrier or personally owned vehicle require a Viper Tradeshow Services Bill of Lading (BOL). Please follow these instructions:

1. Pick up a Bill of Lading at the Viper Service Desk and completely fill out the gray shaded areas, making sure to write in your carrier name.
2. Call your common carrier or freight forwarder to make sure they are scheduled to come by **10:00 PM** *. We suggest telling them **9:00 PM** , giving them room to fail without failing you! Here's the address for your convenience:
Fairmont Scottsdale Princess | Palomino Ballroom 1-7 | 7575 East Princess Drive Scottsdale, AZ 85255
3. For liability reasons, and ensuring exhibitors freight is loaded properly, all carriers MUST check in at the Viper Service Desk able to request your shipment by booth and company name. Please be sure to instruct your carrier to do so.
4. UPS and Fed Ex are not the most reliable carriers for our industry so we highly suggest exhibitor's using FedEx or UPS remain in the hall until their shipments are picked up. Do not leave these shipments in the hall with only the shipping labels. If you have any questions please ask your Viper Service Desk representative.
5. Once you have packed up all your materials please hand in the BOL to the Viper Service Desk. Do not leave it in your booth! We will sign it and give you a copy, keep a copy and give the driver a copy! Please note, material handling must be paid in full.

*In the event you fail to turn in your BOL or your carrier does not check-in by the **10:00 PM** deadline, your freight will be re-consigned to the house carrier, Viper Tradeshow Transportation. No liability will be assumed by Viper as a result of such rerouting or handling and exhibitor will be charged standard shipping rates of \$1.50/pound for shipments 1000 lbs. or more, \$1.88/pound for shipments 999 pounds or less; with a \$376.00 minimum. Charges will be applied to the credit card on file, or sent Cash on Delivery (COD). Any freight left on the floor without proper paperwork or return labels will be deemed as trash and will be discarded.

Viper is the Official Carrier for the show. If you would like Viper to be your carrier, simply complete and fax the attached form to the office. Your BOL and labels will be delivered to your booth before last days exhibit hours.

If you decide to choose Viper as your carrier at show site turn in the Viper Shipping Order Form provided into the Viper Service Desk by **3:00 PM** (1 hour before closing) and we'll write up your Bill of Lading (BOL) and labels and deliver them to your booth. Once you are packed, sign the BOL turn it into us, you'll get a copy, we'll get a copy, and the driver will get a copy! No worries about late carriers and writing numerous labels. Pack, turn in your BOL, and go!

ANY QUESTIONS PLEASE CONTACT YOUR SHOW COORDINATOR, OR COME TO THE VIPER SERVICE DESK. WE'RE HAPPY TO ASSIST YOU AND HELP YOUR MOVE-OUT GO AS SMOOTHLY AS POSSIBLE. **Samantha Jacobs | sjacobs@vipertradeshow.com**

EXHIBITOR ORDER FORM



Email orders to: FairmontPrincess@PSAV.COM

To ensure availability of equipment, email orders two weeks prior to your event. Within 72 hours of receiving your order, you will receive two replies. The first reply will be a quote for your order, including tax and service fee calculations. The second email will be from a Fairmont email address directing you to a secure site for your credit card information. If you have any questions, please call: (623) 522.4007. **Your order is NOT confirmed until your credit card is processed for payment.** Receipts will be sent within 72 hours after the conclusion of the event.

Please note the number of days your equipment is required. Prices do not include a 24% ETS service fee and tax at 7.95%. Prices are per day.

Call or Email for any requests not listed below, including sound systems, projection, or lighting.

Conference Name:		Set-up date:			
Company Name:		# of days:		Booth #, if known:	
Company Address:					
Your Name:		Your Email address:			
On-site Contact:		Your Phone number:			

Electrical:

*Power drops include (1) power strip.

Rate

Enter #
quantity

5 amp Power Drop	\$ 95	
10 amp Power Drop	\$ 120	
15 amp Power Drop	\$ 150	
20 amp Power Drop - dedicated circuit	\$ 175	
A/C Power Strip (Additional)	\$ 20	
25' A/C Extension Cord (Additional)	\$ 20	

Video

Display:

Rate

Enter #
quantity

22" LCD Data Monitor	\$ 145	
32" LCD Data Monitor	\$ 260	
42" LED Data Monitor	\$ 435	
55" LED Data Monitor w/Floor Stand	\$ 780	
80" LED Data Monitor w/ Floor Stand	\$ 1180	
Adaptor:	Please note here:	\$ 25

Computers/Internet:

Rate

Enter #
quantity

Wireless Internet (Per connection)	\$ 30	
High Speed Internet (1st Computer)	\$ 205	
iPad 2	\$ 155	
Computer, Laptop	\$ 245	
Dedicated Bandwidth - Please contact PSAV for a quote		

Note any special instructions here:

TERMS: Customer agrees to pay in full for lost, stolen or damaged equipment.

Prices are valid for expo booth events only.

A 5 amp drop is the minimum requirement for a booth requiring electrical services.

Orders must be paid in full before equipment delivery.

On-site orders are subject to a 50% surcharge.

Fairmont Scottsdale Princess 7575 East Princess Drive Scottsdale, AZ 85255